



**BOARD OF DIRECTORS
MINUTES, ZOOM – JANUARY 18, 2023
MEETING VIA ZOOM**

Our Mission: We disrupt generational poverty by supporting, preparing, and empowering young people at distinct stages of life to break down barriers on their path to success in adulthood.

**Northwestern University Settlement Association
Record of Board Approval via Zoom**

This approval was held remotely via Zoom because Executive Committee Chair, Amy O’Donnell, has determined that attendance at the committee’s regular meeting location, Guild Hall, is not practical or prudent, due to the current status of the Covid-19 pandemic.

Members Present:

Hollis Sunshine

Robert Best

Kurt Mueller

Andrew Stevens

Gina Gooden

Kathleen Elliott

Virginia Burnstine

Amy Chung

Amy O’Donnell

Tracy Heilman

Alice Schaff

Beth Boehrer

Reinaldo Ramos

Sarah Shumway

Agenda Item 1. Vote to Approve the FY 23 Head Start and Early Head Start Supplemental Grant Application/Budget Revision Amendment {Head Start and Early Head Start} Grant Application

Cynthia Martinez sent an electronic mail to all Board of Directors in order to give them notice of a Special Board of Directors Meeting to meet via Zoom to discuss, vote and approve the FY 23 Head Start and Early Head Start Supplemental Grant Application/Budget Revision Amendment, including Budget and Budget Narrative, NUSH – FY 23 HS Revised Funding Letter and NUSH – FY 23 EHS Revised Funding Letter for Northwestern University Settlement Association’s Head Start and early Head Start Programs.

The Budget and Budget Narrative, NUSH – FY 23 HS Revised Funding Letter and NUSH – FY 23 EHS Revised Funding Letter for Northwestern University Settlement Association’s Head Start and early Head Start Programs, were included in the email in the agenda. 14 out of 25 members voted on Zoom to approve both applications as well as to count their presence as signature for their approval. A minimum of 13 signatures was required in order to constitute a quorum. There was no dissenting votes or further discussion. The board approved the FY 23 Head Start and Early Head Start Supplemental Grant Application/Budget Revision Amendment, including the budget and Budget Narrative, NUSH – FY 23 HS Revised Funding Letter and NUSH – FY 23 EHS Revised Funding Letter for Northwestern University Settlement Association’s Head Start and early Head Start Programs.

The public is welcome to attend the meeting.

Discrimination based on disability, race, creed, color, gender, national origin, religion, ancestry, marital status, or need for special education services is prohibited.



**northwestern
settlement**

OPENING DOORS TO BETTER FUTURES

**BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
January 18, 2023 – 10:00 AM**

Minutes submitted by Cynthia Martinez.

The public is welcome to attend the meeting.

Discrimination based on disability, race, creed, color, gender, national origin, religion, ancestry, marital status, or need for special education services is prohibited.